



_____ (CE)
Missouri Department of Conservation
Teacher Kit Loan Agreement
Discover Nature Schools
Second Grade
2024-2025

This Loan Agreement is between the Missouri Department of Conservation

(“Department”) and _____ (name of school)
 (“Recipient”).

PURPOSE OF LOAN AGREEMENT: DNS TEACHER KIT LOAN

The purpose of the Discover Nature Schools (DNS) program is to promote conservation education through instructional units that meet Missouri Learning Science Standards and encourage hands-on outdoor learning experiences. Each unit is designed to increase student understanding and appreciation of our natural resources and our role in conserving them. This DNS Teacher Kit Loan supports teachers using the DNS curriculum by providing needed equipment.

In an effort to assist as many teachers/schools as possible with funding towards implementing this curriculum (hereinafter referred to as *DNS Second Grade Curriculum*):

1. **Homeschool groups may receive training and curriculum but are not eligible for *DNS Teacher Kit* or funding for field experiences.**
2. **Schools in summer school sessions may receive funding for field experiences but are not eligible for *DNS Teacher Kit*.**

LOAN AGREEMENT TERMS AND CONDITIONS

The Department agrees to provide *DNS Second Grade* curriculum (including teacher and student guides) and training to Recipient and its participating teachers, and to loan Recipient DNS Teacher Kit(s), the quantity of which will be determined by the Department, consisting of equipment listed on Attachment A, for a three year period beginning with the last date of Department signatures and ending May 30 of the third year. In consideration of this loan, Recipient agrees to the following terms and conditions:

1. Recipient’s participating teachers will participate in the Department’s training for the *DNS Second Grade Curriculum*.
2. The leader teacher and participating teachers will keep their user profiles on the MDC Teacher Portal, providing all current contact information.
3. Recipient will ensure that the *DNS Second Grade Curriculum* is taught to fifteen (15) or more students during the agreement period and that learning experiences that best meet the needs of Recipient’s students are chosen. (Note: All Missouri Learning Science Standards listed in the DNS teacher guide would be met only if all activities are taught.)
4. Each participating teacher will submit an Annual Report and Evaluation to the Department by May 30 each year. The Department will provide the Annual Report and Evaluation form



Missouri Department of Conservation
Teacher Kit Loan Agreement
Discover Nature Schools
Second Grade
2024-2025

via email by April 15. If the Annual Report and Evaluation is not submitted by each participating teacher, then the Department may terminate this Agreement at its discretion.

5. Recipient will keep the loaned equipment in good working condition and conduct equipment maintenance as needed.
6. Upon expiration or termination of this agreement, Recipient will return all loaned equipment and will replace any lost, stolen, or missing non-consumable materials or cover the cost of replacement.
7. Recipient acknowledges that failure to comply with the terms and conditions of this loan agreement may result in termination of this agreement and/or denial of future loan agreement applications.

TERMINATION

Either party may terminate this agreement at any time, without penalty or recourse, by giving written notice at least 30 days prior to the effective date of the termination.

RELEASE AND HOLD HARMLESS

Recipient agrees to assume all risks associated with the activities performed under this Agreement and agrees to hold harmlessly the Department, the Conservation Commission, and its agents and employees, from any claim or suit arising from, or in connection with, this Agreement and the activities performed under this Agreement.

FAILURE TO CONDUCT INSTRUCTIONAL UNIT

If, for any reason, the Recipient cannot complete the *DNS Second Grade Curriculum* during any given school year, the Recipient must contact the local MDC Conservation Educator to discuss changes to this Agreement or voluntary termination.

OWNERSHIP

The Department will retain ownership of all equipment contained in the Loan Kit. The Recipient has use of the equipment during the term of the agreement. MDC reserves the rights to the copyright of all curriculums it produces and provides.



Missouri Department of Conservation
Teacher Kit Loan Agreement
 Discover Nature Schools
Second Grade
2024-2025

DISCOVER NATURE SCHOOL NAME

DISTRICT NAME

SCHOOL MAILING/STREET ADDRESS

CITY STATE ZIP

SCHOOL ADMINISTRATOR/TITLE *[Please print]*

SCHOOL ADMINISTRATOR *[Signature]* DATE

LEAD CONTACT/TEACHER NAME *[Please print]*

I have read and understand the terms and dates of this agreement

* LEAD CONTACT *[Signature]* DATE

If more than one teacher is participating from the same school, please complete the portion below.

PARTICIPATING TEACHER NAME *[Please print]*

PARTICIPATING TEACHER NAME *[Please print]*

PARTICIPATING TEACHER NAME *[Please print]*

PARTICIPATING TEACHER NAME *[Please print]*

APPROVED AND ACCEPTED BY:
 MISSOURI DEPARTMENT OF CONSERVATION
 PO Box 180 Jefferson City, MO 65102

EDUCATION CHIEF DATE
[Signature]

MDC CONSERVATION EDUCATOR (CE) DATE
[Signature]

MDC CE PHONE NUMBER

For Office Use Only:
 Quantity of kits sent to Recipient: _____

LEAD CONTACT SCHOOL EMAIL ADDRESS

TOTAL NUMBER OF FIRST GRADE CLASSROOMS PARTICIPATING _____

TOTAL NUMBER OF FIRST GRADE STUDENTS PARTICIPATING _____

SCHOOL EMAIL ADDRESS

SCHOOL EMAIL ADDRESS

SCHOOL EMAIL ADDRESS

SCHOOL EMAIL ADDRESS



ATTACHMENT A – LOAN EQUIPMENT LIST

The following materials listed are the materials that are provided in your Discover Nature Schools Loan Kit for the *DNS Second Grade Curriculum*. When you receive your box, check the contents of the kit to confirm each item has been received. If you are missing any item(s), please contact DNSchools@mdc.mo.gov.

NON-CONSUMABLE MATERIALS

- 10 string bags
- 4 pair of binoculars
- 10 magnifying jars
- 10 magnifying glasses
- 10 thermometers
- 1 turkey box call
- 1 turkey friction call
- 1 100ft of paracord
- 10 plastic spoons
- 1 inflatable globe
- 1 slinky
- 1 package of pushpins
- 1 package of clay
- 6-9 aluminum food trays
- 6 plastic spray bottles

CONSUMABLE MATERIALS

- 1 package of cups
- 1 100/pack of black pipe cleaners
- 1 package of paper bags
- 1 package of mica powder
- 1 package of paper bowls
- 1 package of paper plates
- 1 package of index cards
- 1 roll of cotton string
- 1 package of yellow and black construction paper
- 3-5 MO trash bags
- 1 package of rubber gloves

BOOKS & PUBLICATIONS

- The Big Book of Bugs*
- Fatima's Great Outdoors*
- Cooking with Sunshine: How Plants Make Food*
- Flip, Float, Fly: Seeds on the Move*
- From Seed to Plant*
- Give it a Push! Give it a Pull!: A Look at Forces*
- Landforms*
- Mama Built a Little Nest*
- Peterson's Field Guide to Insects of North America*
- Pollination*
- Turning Points in US History: Dust Bowl*
- MDC: Feeding Backyard Birds*
- MDC: Show Me Trees Leaf ID*
- MDC: Show Me Natural Communities*

Note: Most books can be found through *Epic!*, a free online book database for classroom teachers.

If student guides and/or teacher guides are needed, please go to education.mdc.mo.gov and order your classroom materials through the MDC Teacher Portal.